



# SIR C R REDDY COLLEGE OF ENGINEERING (AUTONOMOUS)

VATLURU, ELURU - 534 007, ELURU DIST., ANDHRA PRADESH, INDIA

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www.sircrrengg.ac.in, Phone Off : (08812) 230840, Email : principal.sircrrengg@gmail.com

## SIR C R REDDY COLLEGE OF ENGINEERING, ELURU

CRRCOE/ Grievance Redressal Cell/2025-26/1

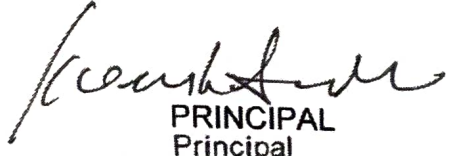
Dt: 03-09-2025

### Grievance Redressal Cell

Sl.No	Name	Designation/ Dept.	Position
1	Dr. K. Venkateswara Rao	Principal	Chairman
2	Dr. A. Yesu Babu	HOD, CSE	Convener
3	Dr. V. V. N. Prabhakara Rao	HOD, CIVIL	Member
4	Dr. P. H. S. Tejo Murthy	HOD, ECE	Member
5	Dr. A. Srinivasa Reddy	HOD, EEE	Member
6	Dr. K. Rambabu	HOD, MECH	Member
7	Dr. Sk. Sadik	HOD, FED	Member
8	Dr. K. V. Sridhar	HOD, MBA	Member

#### Duties and responsibilities:

1. To promote and maintain a conducive and unprejudiced environment for the students and staff members.
2. If the students and staff members are facing any infringement of their rights it advised to report the same
  - a. Through the complaint box placed in each department.
  - b. To GRC Email ID: [sircrcoegrc1@gmail.com](mailto:sircrcoegrc1@gmail.com)
  - c. Staff and Students can also give their grievance form personally to committee members.
3. The cell is indented to find solutions for problems like sexual harassment, any kind of physical or mental harassment, complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc., if any other problems.
4. The grievance need to be redressed and disposed off as soon as possible however not exceeding 15 days from the date of receipt, in the case of employee and 30 days in the case of students.
5. This cell is meant for maintaining the records of grievances, actions taken thereon and settlement of grievances.









  
PRINCIPAL  
Principal  
Sir C R Reddy College of Engineering  
ELURU - 534 007

A Grievance Redressal <sup>cell</sup> meeting was held at 3:30pm on 13-07-2025 (Thursday). The Committee

discussed about all the grievances submitted by the students and staff was resolved and suggested as follows.

- ① Discussed about the request received from CSE department students (3<sup>rd</sup> year) - provision of drinking water facility was arranged at 3<sup>rd</sup> floor in CSE department - issue resolved.
- ② Discussed about the request received from ECE Department staff member - discussed with the library HOD madam, "to increase the quantity as well as to buy the new course author books in every department".
- ③ Discussed with all the department HOD's and update the grievances as per concerned.

Members present:-

- ① Dr K Venkateswara Rao - 
- ② Dr A yesu Babu - 
- ③ Dr V V N Prabhakara Rao - 
- ④ Dr P H S Tejo Murthy - 
- ⑤ Dr A Srinivasa Reddy - 
- ⑥ Dr K Ram Babu - 
- ⑦ Dr SP Sadik - 
- ⑧ Dr K U Sridhar - 

A Grievance Redressal Cell meeting was held at 3:20pm on 22-08-2025 (Friday).

The Committee discussed about all the requests and issues submitted by the staff and students.

① Discussed about the problem raised by the student of CSE department. Facing problems regarding proper-facilities in the washrooms.  
"Forwarded to grievance cell".

② Discussed about the problem raised by the student of CIVIL department. Facing problems regarding for cleanliness in classrooms.  
"Forwarded to grievance cell".

Members Present:-

- ① Dr K Venkateswara Rao - K. Venkateswara Rao
- ② Dr A Yashu Babu - A. Yashu Babu
- ③ Dr VVN Prabhakar Rao - Prabhakar
- ④ Dr PHS Tejo Anurthy - P. H. S.
- ⑤ Dr A Srinivasa Reddy - A. Srinivasa Reddy
- ⑥ Dr K Ram Babu - K. Ram Babu
- ⑦ Dr JK Sankar - S. Sankar
- ⑧ Dr K V Sridhar - K. V. Sridhar

A Grievance Redressal Cell meeting was held at 3:30 pm on 21-11-2025 (Friday).

The Committee discussed about all the grievances submitted by the students and staff was resolved and suggested as follows.

① Discussed about the issue raised by the student of CSE Department 3<sup>rd</sup> year Student P Sarinirav (3/4). Request for proper facilities in washrooms.

Discussed with maintenance Department  
"Regular maintenance and facilities were provided" - Issue Resolved.

② Discussed about the issue raised by the student of civil Department 2<sup>nd</sup> year Student A. Phalosh (2/4). Request for cleanliness in classrooms.

Discussed with supervisor  
"Arranged the attenders to clean the classroom and maintained the floor clean" - Issue Resolved.

Members present :-

- ① Dr K Venkateswale Rao
- ② Dr A yesu Babu
- ③ Dr VUN Prabhakar Rao
- ④ Dr P HS Tejot Murthy
- ⑤ Dr A Srinivasa Reddy
- ⑥ Dr K Rambabu
- ⑦ Dr SK Saritha
- ⑧ Dr K V Sridhar

# SIR C R REDDY COLLEGE OF ENGINEERING, ELURU

RRCOE/ Grievance Redressal Cell/2024-25/1

Dt: 05-09-2024

## Grievance Redressal Cell

Sl.No	Name	Designation/ Dept.	Position
1	Dr. K. Venkateswara Rao	Principal	Chairman
2	Dr. A. Yesu Babu	HOD, CSE	Convener
3	Dr. V. V. N. Prabhakara Rao	HOD, CIVIL	Member
4	Dr. P. H. S. Tejo Murthy	HOD, ECE	Member
5	Dr. A. Srinivasa Reddy	HOD, EEE	Member
6	Dr. K. Rambabu	HOD, MECH	Member
7	Dr. Sk. Sadik	HOD, FED	Member
8	Dr. K. V. Sridhar	HOD, MBA	Member

### Duties and responsibilities:

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2. If the students and staff members are facing any infringement of their rights it advised to report the same
  - a. Through the complaint box placed in each department
  - b. To GRC Email ID: [sircrcoeirc1@gmail.com](mailto:sircrcoeirc1@gmail.com)
  - c. Staff and Students can also give their grievance form personally to committee members
3. The cell is indented to find solutions for problems like sexual harassment, any kind of physical or mental harassment, complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc , if any other problems.
4. The grievance need to be redressed and disposed off as soon as possible however not exceeding 15 days from the date of receipt, in the case of employee and 30 days in the case of students.
5. This cell is meant for maintaining the records of grievances, actions taken thereon and settlement of grievances.

PRINCIPAL

(Signature)

(Signature)

A Grievance Redressal meeting was conducted at 3:30pm on 15-07-2024 (Monday). The Committee discussed about all the grievances <sup>requests and issues</sup> submitted by the students.

- ① Discussed about the problems raised by the students of C&E department. Facing problems regarding the Men's Wash Room which ~~was~~ beside of the Class rooms. "Forwarded to Grievance cell".
- ② Discussed about the problem raised by the students of ECE department. Facing problems regarding Girls Messing Hall. "Forwarded to Grievance Cell".
- ③ Discussed about the problem raised by the students of IT department. Facing problems regarding cleanliness of Class rooms. "Forwarded to Grievance Cell".

Members present:-

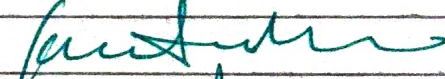

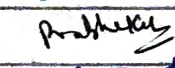
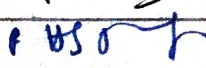
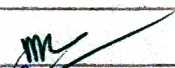


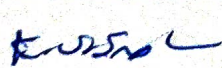
- |       |   |                          |
|-------|---|--------------------------|
|       | ① | Dr. K.V. Rao             |
|       | ② | Dr. A. Yeshu Babu        |
| CIVIL | ③ | Dr. V.V.N. Prabhakar Rao |
| ECE   | ④ | Dr. Tejo Murthy P.H.S    |
| EEE   | ⑤ | Dr. A.J. Reddy           |
| IT/EC | ⑥ | Dr. K. Rambabu           |
|       | ⑦ | Dr. S.K. Sankar          |
|       | ⑧ | Dr. K.V. Srinivas        |

*(Handwritten signatures and initials)*  
 P.H.S  
 M  
 K. Sankar  
 S. Sankar  
 K.V.S

A Grievance Redressal Meeting was Conducted at 3:30pm on 23/8/24 (Friday). The Committee discussed about all the grievances Submitted by the Students was resolved and suggested as follows.

- ① Discussed about the issue raised by the 3/4 sec 'C' students from CSE dept. Requested to provide cleanliness in Men's Washrooms as well as for the Washroom Main door, ~~and~~ proper facility was arranged by the Carpenter to close the door. "Arranged the facilities needed to resolve the issue."
  - ② Discussed about the issue raised by the Girls Students from ECE dept. Requested to provide proper facilities and cleanliness in the girls Washroom Hall. "Arranged the facility needed to Cleanliness to resolve the issue".
  - ③ Discussed about the issue raised by the 2/4 students from IT dept. Requested to provide class room cleanliness. "Arranged the attenders to make proper clean (day by day). "Arranged the facilities needed to resolve the issue".
- The above all issues are resolved.

Members present :-

- ① Dr. K. V. Rao 
  - ② Dr. A. yesu Babu 
  - ③ Dr. V. V. N. Prabhakar Rao 
  - ④ Dr. Tejot Murthy 
  - ⑤ Dr. A. S. Reddy 
  - ⑥ Dr. K. Rambabu 
  - ⑦ Dr. S. K. Sankar S. Sankar 
- ⑧ Dr. K. V. Srinivas 

A Grievance Redressal meeting was conducted at 3:30pm on 26-12-2024 (Thursday). The Committee discussed about all the requests and issues submitted by the staff and students.





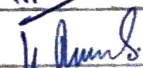
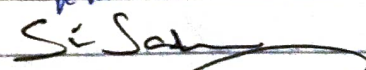
1. Discussed about the problem raised by the Faculty of EEE for regular Sanitary in Staff rooms.

2. Discussed about the Complaint raised by student from EEE Department that lights are not working in Class Room.

3. Discussed on the Complaint from the first year students from Cyber branch about issue in Mathematics class.

4. Discussed on the maintenance of Toilets, Fans, lights replacement in Class rooms in IT Dept.

Members present:-

- ① Dr K Venkateswala Rao 
- ② Dr A. Yesu Babu
- ③ Dr V.V.N Prabhakar Rao 
- ④ Dr J.H.S Dejo Murthy 
- ⑤ Dr A. Srinivas Reddy 
- ⑥ Dr K Rambabu 
- ⑦ Dr SK Sadik 
- ⑧ Dr K V Sridhar K.V.Sridhar

A meeting for Grievance Redressal Cell was held at 3:30 pm on 23-01-2025 (Thursday). The Committee discussed about all the grievances submitted by the students and staff was resolved and suggested as follows.

- ① Discussed about the request received from staff of FED V. Vijaya Lakshmi (Assistant). Request for regular sanitization in staff room and for "regular follow up is assigned to maintain the sanitization" issue is resolved.
- ② Discussed about the request received from EEE Dept Student E. Marenya (3rd B. Tech) for proper lights in class room.  
"Discussed on the issue and instruct to electrical maintenance in charge and replaced lights with new one" - issue resolved.
- ③ "Concerned teacher was called to the meeting. Counsellor the teacher and see that such type kind of complaints should not be received again" - issue resolved.
- ④ "Discussed with HOD, IT and asked him to see that the issues are resolved with the help of the concerned" - issue resolved.

Members Present 1 -

- (1) Dr K V Venkateswara Rao / *venkateswara*
- (2) Dr A Yyu Babu *h*
- (3) Dr V VAI Prabhakara Rao *Prabhakara*
- (4) Dr P H S Tejo Murthy *P H S*
- (5) Dr A Srinivasa Reddy *me*
- (6) Dr K Ram Babu *K. Ram Babu*
- (7) Dr SK Sadik *S. Sadik*
- (8) Dr K V Srinivas Kumar *K. V. Srinivas Kumar*

A Grievance Redressal meeting was conducted at 3:30pm on 20-02-2025 (Thursday). The Committee

discussed about all the requests and issues submitted by the staff and students.

- ① Discussed about the Complaint raised by the Students on poor quality of food in the College Canteens.
- ② Discussed about the problem raised by the Lady Staff members of ET department regarding Washrooms.
- ③ Discussed about the Complaint raised by the Girl Hostel Students regarding Wi-Fi access.
- ④ All the HoDs and concerned Staff members are requested to update on Grievances.

Members present:-

- ① Dr K V Venkateswara Rao — K. Venkateswara Rao
- ② Dr A yesu Baby — A. Yesu Baby
- ③ Dr V V N Prabhakala Rao — Prabhakala Rao
- ④ Dr J H S Tejo Murthy — J. H. S. Tejo Murthy
- ⑤ Dr A Srinivasa Reddy — A. Srinivasa Reddy
- ⑥ Dr K Ram Babu — K. Ram Babu
- ⑦ Dr SK Sathk — S. Sathk
- ⑧ Dr K V Sridhal — K. Sridhal

A meeting for Grievance Redressal Cell was held at 2:30pm on 13-03-2025 (Thursday). The Committee discussed about all the grievances submitted by the students and staff was resolved and suggested as follows.

- ① Discussed about the request received from students regarding quality of food in college Canteen - "The Committee has called Mr. V. Vinay Kumar, the Canteen Contractor, to the meeting and warned him on the poor quality of food and to see that the quality of food is to be improved.
- ② Discussed about the request received from the IT department lady staff members regarding washrooms - "Girls Washrooms at CE department in 3<sup>rd</sup> floor was constructed, as the staff rooms for IT department lady faculty are beside of that floor. So, make them to utilize those washrooms - issue resolved.
- ③ Discussed regarding the WiFi access for girls hostel students - issue resolved by arranging the high bandwidth facility which was assigned to the hardware administrator for regular follow up.
- ④ Discussed with all department HOD's and asked them to see that the issues are resolved with the concerned help.

Members present:-

- ① Dr K Venkateshwar Rao *K Venkateshwar Rao*
- ② Dr A Yeshu Baby *A Yeshu Baby*
- ③ Dr V V N Prabhakara Rao *V V N Prabhakara Rao*
- ④ Dr P H S Tejo Murthy *P H S Tejo Murthy*
- ⑤ Dr A Srinivasa Reddy *A Srinivasa Reddy*
- ⑥ Dr K Ram Baby *K Ram Baby*
- ⑦ Dr SK Sadik *SK Sadik*
- ⑧ Dr K V Sridhar Kumar *K V Sridhar Kumar*

A Grievance Redressal meeting was conducted at 3:30pm on 24-4-2025 (Thursday). The Committee

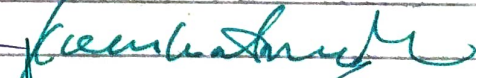

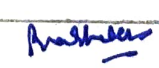
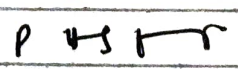

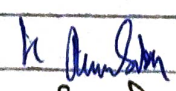
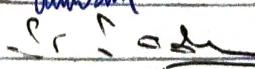

discussed about all the requests and issues submitted by the staff and students.

① Discussed about the Complaint raised by the CSE Students regarding drinking water facility at 3<sup>rd</sup> floor (newly constructed floor).

② Discussed about the Complaint raised by the staff members from ECE Department regarding to supply new books for new subjects in the library.

③ Discussed about the maintenance of fans, lights in classrooms and drinking water facility and proper sanitization and cleanliness of staff rooms and wash rooms.

Members present:—

- ① Dr K Venkateshwar Rao — 
- ② Dr A yesu Babu — 
- ③ Dr V. V. M. Prabhakara Rao — 
- ④ Dr P. H. S. Tejo Murthy — 
- ⑤ Dr A. Crinivasa Reddy — 
- ⑥ Dr K. Ram Babu — 
- ⑦ Dr S. K. Salik — 
- ⑧ Dr K. U. Sridhar — 

# SIR C R REDDY COLLEGE OF ENGINEERING, ELURU

CRRCOE/ Grievance Redressal Cell/2023-24/1

Dt: 14-09-2023

## Grievance Redressal Cell

Sl.No	Name	Designation/ Dept.	Position
1	Dr. K. Venkateswara Rao	Principal	Chairman
2	Dr. A. YesuBabu	HOD, CSE	Convener
3	Sri. C. Ramesh Dutt	HOD, CIVIL	Member
4	Dr. T. Venkateswara Rao	HOD, ECE	Member
5	Dr. A. Srinivas Reddy	HOD, EEE	Member
6	Dr. K. Rambabu	HOD, MECH	Member
7	Dr. Sk. Sadik	HOD, FED	Member
8	Dr. K V Sridhar	HOD, MBA	Member

### Duties and responsibilities:

1. To promote and maintain a conducive and unprejudiced environment for the students and staff members.
2. If the students and staff members are facing any infringement of their rights it advised to report the same
  - a. Through the complaint box placed in each department.
  - b. To GRC Email ID: [sircrrcoegrc1@gmail.com](mailto:sircrrcoegrc1@gmail.com)
  - c. Staff and Students can also give their grievance form personally to committee members.
3. The cell is indented to find solutions for problems like sexual harassment, any kind of physical or mental harassment, complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc., if any other problems.
4. The grievance need to be redressed and disposed off as soon as possible however not exceeding 15 days from the date of receipt, in the case of employee and 30 days in the case of students.
5. This cell is meant for maintaining the records of grievances, actions taken thereon and settlement of grievances.

PRINCIPAL

Principal

Sir C R Reddy College of Engineering

Eluru - 534 001

A meeting of Grievance Redressal cell was held at principal's chamber at 3:30 PM on 15-09-2023 (Friday). The committee has discussed the grievances received from staff and students was resolved and suggested as follows:

- ① Discussed about the request received from staff of FED P. Vijaya Lakshmi (Asst Prof). Request for regular sanitization in staff rooms and class rooms. "Sanitization in staff rooms and class rooms are done".
- ② Discussed about the request received from staff of ECE department P.H.S. Tejomurthy (Ass. Prof). Requested for mosquito free faculty Room. "Regular maintenance of faculty room was established to get rid of mosquitoes".
- ③ Discussed about the request received from student of CSE department S.J.V.D. Jayasri (IV/IV). Requested for proper facilities in washrooms. "Regular maintenance and facilities were provided".
- ④ Discussed about the request received from student of civil department P. Pojitha (III/IV). Requested for ~~clean~~ cleanliness of classrooms. "Arranged the scavenger to clean the classrooms and maintained the floor cleaner".

Members Present:

- ① Dr. K. V. Rao
- ② Dr. A. Yesu Babu
- ③ C. Ramesh Dattu
- ④ Dr. S. Krishna Rao
- ⑤ Dr. T. V. Rao
- ⑥ Dr. A. S. Reddy
- ⑦ Dr. K. Rambabu
- ⑧ Dr. S. K. Sadik
- ⑨ Dr. K. V. Sridhar

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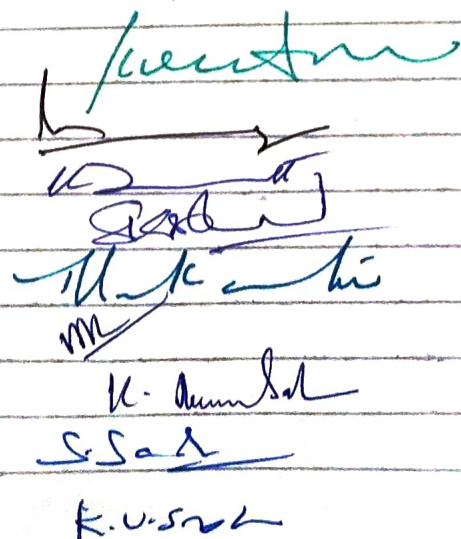
A Grievance Redressal meeting was conducted at 3:30 PM on 20-10-2023 (Friday). The committee discussed about all the request's and issues submitted by students.

① Discussed about the problem raised by the student of ECE department. Facing problems regarding to girls restroom's. "Forwarded to greivance cell".

② Discussed about the problem raised by the student of IT department. Facing problems regarding to supply new books for new subjects in the department library. "Forwarded to greivance cell".

Members Present:

- ① Dr. K. V. Rao
- ② Dr. A. Yesu Babu
- ③ c. Ramesh Dattu
- ④ Dr. S. Krishna Rao
- ④ Dr. T. V. Rao
- ⑥ Dr. A. S. Reddy
- ⑦ Dr. K. Rambabu
- ⑧ Dr. S. K. Sadik.
- ⑧ Dr. K. V. Sridhal



A meeting for Grievance Redressal cell was held at 3:30pm on 18-12-2023 (Monday). The committee discussed about all the grievances submitted by the students was resolved and suggested as follows:

① Discussed about the issue raised by the P. Jyothi (II/IV) from Ece department. Requested to provide proper facilities and cleanliness in the girls restrooms. "Arranged the facilities needed to restrooms and resolved".

② Discussed about the issue raised by the M. Grubitha (III/IV) from IT department. Requested to provide new subjects books in the department library. "Arranged the new books and resolved in time".

### Members Present:

① Dr. K. V. Rao

② Dr. A. Yesu Babu

③ C. Ramesh Dattu

④ Dr. S. Krishna Rao

⑤ Dr. T. V. Rao

⑥ Dr. A. S. Reddy

⑦ Dr. K. Rambabu

⑧ Dr. S. K. Sadiq

⑨ Dr. K. V. Srinivas

*[Handwritten signatures and initials corresponding to the list of members present]*