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2.5.2: Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient.

A transparent, time-bound and efficient method is being followed in SIRCRRCOE in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are internal test 1, Internal Test 2, assignments, lab continuous evaluation, project evaluations, etc.

Internal Assessments (Test 1 and Test 2):

The internal test is conducted strictly according to schedule given by JNTUK. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated and verified with the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Assignments and Online Quiz:

Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. JNTUK also conducts an online quiz on the same day of examination as that of internal. Internal tests, assignments and online quiz together constitute internal marks.


Lab experiments:

The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted.

Project evaluation:

In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties. The rubric is designed for these two presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc. With these systems in place, SIRCRRCOE very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.




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