

Estd. 1989

SIR C. R. REDDY COLLEGE OF ENGINEERING

ELURU-534007, Eluru Dist., A.P., INDIA

ACCREDITED BY NBA, APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION, NEW DELHI,

PERMANENTLY AFFILIATED TO JNTUK, KAKINADA

www.sircrrengg.ac.in



OFF: (08812) 230840, 230565
FAX : (08812) 224193
Email: principal.sircrrengg@gmail.com

Admission Policy

Preamble:

Sir C R Reddy College of Engineering is dedicated to a uniform admission procedure as per Government norms. The admission policy is derived on the Educational Philosophy of the Government of Andhra Pradesh, which aims to offer high-quality education to all young individuals, while emphasizing values and social responsibility. The policy adheres to the fundamental principles, moral standards, and rules of behaviour of the institution. The institution guarantees fairness, availability, and inclusivity in the enrolment of students in its various programs. The institution is only authorized to collect the statutory charge and cannot collect any additional capitation or contribution. Admission will be available to all young individuals, regardless of their caste, creed, religion, language, geographical location, or communal background.

Scope:

These policy and guidelines apply to individuals who are interested in applying for admission and to all parties participating in the admission process.

Admission Committee:

The admission committee is formed under the guidance of the Principal, who serves as the committee's chairperson. The committee is tasked with implementing the Admission Policy and Guidelines. The committee members shall adhere to principles of fairness in all admission-related actions.

The Admission Committee shall comprise of:

- Principal — Chairman (ex-officio)
- Coordinator - Admissions
- Members
- Faculty nominee

Role and Responsibilities of Committee

- Recognize and comply with the regulatory requirements set by the government for admissions.

Establish and enforce the eligibility criteria, standards, and reservation requirements for the institution's programs.

- Oversee and evaluate the admission procedure.

Reservation Policy:

Government of Andhra Pradesh Reservation Norms

The institution shall abide by the following reservation norms specified by the Government of Andhra Pradesh for admission to programmes in higher education institutions (Table 1).

Table 1: Reservation Norms of Government of Andhra Pradesh

Category	Reservation
SC	15 %
ST	6 %
Other Backward Caste(OBC)	25%
Physically Handicapped	3%
Children of Current or Ex-Servicemen	2%
NCC	1%
Sports Quota	0.5%
Total	55%

Source: Ministry of Social Welfare, Go AP.

Divyangjan and Economically Backward Sections

- The institution shall have special consideration for Divyangjan students who seek admission to the programmes of the institution. Relaxation in admission criteria and fees shall be provided for prospective Divyangjan students. Special scholarships shall be instituted for Divyangjan students.
- Provisions shall be made in the admission criteria to include students from economically backward sections of the society. Relaxation shall be provided in admission criteria and fee. Scholarship will be provided by the management of the college for students with economically poor status.

The admission committee will prioritize potential candidates from the local community who are seeking admission.

Eligibility Criteria:

The eligibility criteria for admission into various UG and PG programmes at SIR CRR Engineering College are based upon the guidelines that are being set up by the Govt of Andhra Pradesh from time to time.

Allotment of Seats for UG Courses:

1. The seats are being divided into Category A seats and Category B seats.
2. The Category A seats shall be 70% of sanctioned intake of seats, which shall be filled with eligible candidates on the basis of Rank obtained at APEAPCET.

3. The Category B Seats shall be 30% of the total intake of seats, which is divided into Cat-B NRI seats and Cat-B non-NRI seats. 15% seats of the sanctioned intake shall be allotted to each of the category.
4. For second year lateral entry students, all seats, which shall be filled with eligible candidates on the basis of Rank obtained at APECET.

Allotment of Seats for PG Courses:

1. The seats are being divided into Category A seats and Category B seats.
2. The Category A seats shall be 70% of sanctioned intake of seats, which shall be filled with eligible candidates on the basis of Rank obtained at APPGECET
3. The Category B Seats shall be 30% of the total intake of seats, which is divided into Cat-B NRI seats and Cat-B non-NRI seats. 15% seats of the sanctioned intake shall be allotted to each of the category.

Office of Admissions:

The Office of Admissions is a dedicated and efficient department that oversees the institution's admission process. It will be accountable for the pre-admission, online, and offline admission procedures, as well as enrolment. The office is responsible for determining the admission criteria, standards, and procedures for each program on an annual basis. The college will implement an online application process for all programs.

Procedure prior to admission

The pre-admission procedure comprises the following steps:

- Compiling the initial schedule for counseling sessions in different programs
- Updating program information and price structure on the website
- Alteration of the necessary modifications in the admission portal of the ERP / Government software
- Development of prospectus, posters, and brochures
- Arrange and coordinate the admission counseling sessions both domestically and internationally.
- Notification on the dates for counseling and admission for various entrance programs.
- Procedure for general admission
- The examination and evaluation of online applications received from potential students.
- Verification of eligibility compliance
- Distributing correspondence to potential applicants
- Compilation of candidate rosters for counseling
- Execution of admission counseling/interview
- Compiling the selection list and announcing the results


IQAC Coordinator


PRINCIPAL
Principal
Sir C R Reddy College of Engineering
ELURU - 534 007