

Estd. 1989

SIR C.R. REDDY COLLEGE OF ENGINEERING

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E-Governance Policy

Objective: To leverage technology for efficient, transparent, and accountable governance across all functions of the institution.

Key Principles:

- Implementation of E-governance in all institutional activities.
- Promotion of accountability and transparency.
- Achieving of paperless administration.
- Enhancement of online communication.
- Provision of easy access to information

Policy:

Implementation of E-Governance:

- The institution commits to implementing Technology and software for E-governance in all its activities.
- E-Governance initiatives will be continuously evaluated and expanded to cover all operational areas.

Website:

- The college website will be revamped to ensure easy access to information for all stakeholders.
- The website will serve as a central hub for college-related information, activities, and notices.

Library:

- The institution will enhance its library resources by integrating e-learning materials.
- Recommendations from the library advisory committee, faculty, and students will guide the selection of e-learning resources.

- The central library will maintain digital archives of examination papers for all branches.

Administration:

- The institution will utilize e-mails for paperless communication within the administration.
- Wi-Fi networks will support seamless communication among faculty and stakeholders.
- Faculty and staff will utilize institutional email addresses for official communications.

Finance and Accounts:

- Use of ERP software for streamlined accounting processes.
- E-accounts will manage transactions, payables, receivables, and financial audits securely.
- Confidentiality of financial transactions will be ensured through proper security measures.

Student Admission and Support:

- Admission records, fee details, scholarships, and student support services will be managed through e-governance using ERP software..
- E-queries and e-suggestions will be collected from students for continuous improvement.
- E-learning facilities and digital repositories will be provided for academic support.

Examination Cell:

- The examination branch will utilize ERP software for exam management.
- Online access to exam-related information such as dates, results, and hall tickets will be provided.
- Maximum confidentiality will be maintained during exam-related processes.


Conclusion:

The institution is committed to leveraging E-governance to enhance efficiency, transparency, and accessibility across all operational areas. Continuous improvement and expansion of E-governance initiatives will be prioritized to meet the evolving needs of stakeholders.

This draft policy outlines the institution's commitment to implementing E-governance across various functions and provides specific strategies for each operational area. Adjustments can be made based on the specific context and requirements of the institution.


IQAC




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